



FIRE TRAIL FUNDING APPLICATION CHECK LIST

Grants and Coordination Programmes

May 2017

This checklist has been developed to assist in the preparation of applications for funding under the Bush Fire Risk Mitigation and Resilience Programme. Addressing the key requirements outlined in this checklist will help reduce delays in processing funding applications and issuing approvals.

Please refer to the Bush Fire Risk Mitigation and Resilience Funding Application Guide FY18 for more detailed information.

You should answer 'Yes' to all the items identified in the below checklist prior to submission of your funding application.

CHECKLIST

- › Is this is a new application and not a duplication of a previous application / approval? Yes / No
- › Has the fire trail been correctly entered in the BFMC Fire Trail Register? Yes / No
- › Is the application for a single fire trail (see Section 3.1 of the Application Guide)? Yes / No
- › Are all cost components eligible for funding under this Programme (see Section 3.3 of the Application Guide)? Yes / No
- › For applications with a value greater than \$50,000 has a detailed scope of works been provided and are photos attached (see Section 5.2.5 of the Application Guide)? Yes / No
- › Is the application for a genuine bona-fide fire trail that meets the definition of a fire trail as per *BFCC Policy 2/2007 Fire Trails*? Yes / No

The primary purpose of a fire trail is to provide access for fire fighting; without this primary role it is unlikely that they would exist (BFCC Policy 1/2007).

Important Note – Any funding approval for a fire trail project will be linked to the Segments ID(s) nominated in the application. Ensure that you select all segments where works are proposed. Also, take care when amending data in the BFMC Fire Trail Register. Changes to Segment IDs that form part of a funding application will affect either the approval (if relevant) or the ability of the NSW RFS to assess the proposal. This reinforces the need for applicants to check the BFMC Fire Trail Register and confirm that the data related to the funding proposal is accurate prior to submission.

For further information please contact the Grants and Coordination Programmes team on 8741 5493 or email bushfiregrantprogrammes@rfs.nsw.gov.au