



## HAZARD REDUCTION FUNDING APPLICATION CHECK LIST

Grants and Coordination Programmes

May 2017

This checklist has been developed to assist in the preparation of applications for funding under the Bush Fire Risk Mitigation and Resilience Programme. Addressing the key requirements outlined in this checklist will help reduce delays in processing funding applications and issuing approvals. Please refer to the *Bush Fire Risk Mitigation and Resilience Funding Application Guide FY18* for more detailed information.

You should answer 'Yes' to all the items identified in the below checklist prior to submission of your funding application.

### CHECKLIST

- › Is this is a new application and not a duplication of a previous application / approval? Yes / No
- › Is the application for a single hazard reduction activity (see Section 3.1 of the Application Guide)? Yes / No
- › Are all costs components eligible for funding under this Programme (see Section 3.3 of the Application Guide)? Yes / No
- › For applications with a value greater than \$50,000 has a detailed scope of works been provided and are photos attached (see Section 5.2.5 of the Application Guide)? Yes / No
- › Is the hazard reduction activity (methods) spatially identified and scheduled for the 2017/18 financial year? Yes / No
- › Is the application for a genuine bona-fide hazard reduction works? Yes / No  
Activities that involve routine maintenance of sporting fields, cemeteries, managed recreation areas and the like are not considered suitable for funding under this Programme.
- › If access works are proposed, is it directly related to the hazard reduction burning activity? Yes / No
- › Has a relevant Bush Fire Risk Management Plan (BFRMP) asset and treatment number been provided? Yes / No

**Important Note** – Where a proposal is unable to be linked to an asset in the BFRMP, a Risk Assessment Sheet must be filled out and sent to [bushfiregrantprogrammes@rfs.nsw.gov.au](mailto:bushfiregrantprogrammes@rfs.nsw.gov.au). Applications that do not reference the BFRMP asset or do not have a Risk Assessment Sheet will not be assessed.

For further information please contact the Grant and Coordination Programmes team on 8741 5493 or email [bushfiregrantprogrammes@rfs.nsw.gov.au](mailto:bushfiregrantprogrammes@rfs.nsw.gov.au)