



# Service Standard 2.3.1

## Appointment of Fire Control Officers and Deputy Fire Control Officers

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**Date of Issue** 3 October 2008

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**Version Number** 3.0

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### 1. Purpose

- 1.1 While the Commissioner appoints Fire Control Officers (“FCOs”), local authorities which are parties to Service Level Agreements have a legitimate interest in their selection.

### 2. Policy

- 2.1 The Director Regional Services is responsible for selecting and recommending to the Commissioner the most appropriate person for appointment as FCO or Deputy Fire Control Officer (“DFCO”) in accordance with established Public Service recruitment procedures.
- 2.2 The Director Regional Services must advise the relevant local authority of his/her intention to commence the selection process so that the General Manager of the local authority may appoint a representative to the selection committee.
- 2.3. The General Manager or representative should actively participate in all aspects of the selection process of an FCO or DFCO, including:
- (a) the review of applications;
  - (b) the selection and interview of applicants; and
  - (c) the recommendation of eligible candidates to the Commissioner, being the nominated person, and with all other suitable applicants on an eligibility list.
- 2.4. The Commissioner makes the final decision and appoints the person to the position of FCO or DFCO.

### **3. Links**

- Sections 10(1) and 34(2) *Rural Fires Act 1997*

### **4. Who is responsible for implementing this Standard?**

Director Regional Services

### **5. Amendments**

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| ▪ Updated to new policy format   | October 2008 |
| ▪ Complete review of version 2.2 | October 2008 |