FIRE TRAIL FUNDING APPLICATION CHECK LIST BFCC POLICY 2/2007 (NO FIRE ACCESS AND FIRE TRAIL PLAN IN PLACE)

Grants & Coordination Programmes	**February 2019**

This checklist has been developed to assist in the preparation of applications for funding under the Bush Fire Risk Mitigation and Resilience Programme. Addressing the key requirements outlined in this checklist will help reduce delays in processing funding applications and issuing approvals. Please refer to the *Bush Fire Risk Mitigation and Resilience Funding Application Guide* for more detailed information. You should answer **'Yes'** to all the items identified in the below checklist prior to submission of your funding application.

CHECKLIST

	Yes	No
❯ Is this a new application and not a duplication of a previous application / current approval?	Yes	No
❯ Is the application for a single fire trail?	Yes	No
❯ Are all Segment IDs valid?	Yes	No
❯ Are all cost components eligible for funding under this Programme?	Yes	No
❯ For applications with a value greater than $50,000, has a detailed scope of works been provided and are photos attached?	Yes	No
❯ Is the application for a genuine bona-fide fire trail that meets the definition of a fire trail as per *BFCC Policy 2/2007 Fire Trails*? *The primary purpose of a fire trail is to provide access for fire fighting; without this primary role it is unlikely that they would exist (BFCC Policy 1/2007).*	Yes	No
❯ Is the fire trail located entirely on public land? *For private land, only Strategic fire trails identified through a Fire Access and Fire Trail Plan will be eligible for funding.*	Yes	No

Important Note 1 – Any funding approval for a fire trail project will be linked to the Segments ID(s) nominated in the application. Ensure that you select **all** segments where works are proposed. Also, take care when amending data in the BFMC Fire Trail Register. Changes to Segment IDs that form part of a funding application will affect either the approval (if relevant) or the ability of the NSW RFS to assess the proposal. This reinforces the need for applicants to check the BFMC Fire Trail Register and confirm that the data related to the funding proposal is accurate prior to submission.

Important Note 2 - The requirements of BFCC Policy 2/2007 will apply until a Fire Access and Fire Trail Plan has been produced for the BFMC area. Submission requirements for funding applications that relate to the Fire Access and Fire Trail Plan are outlined in a separate checklist.

❯ For further information please contact the Grants and Coordination Programmes team on 8741 5493 or email **bushfiregrantprogrammes@rfs.nsw.gov.au**