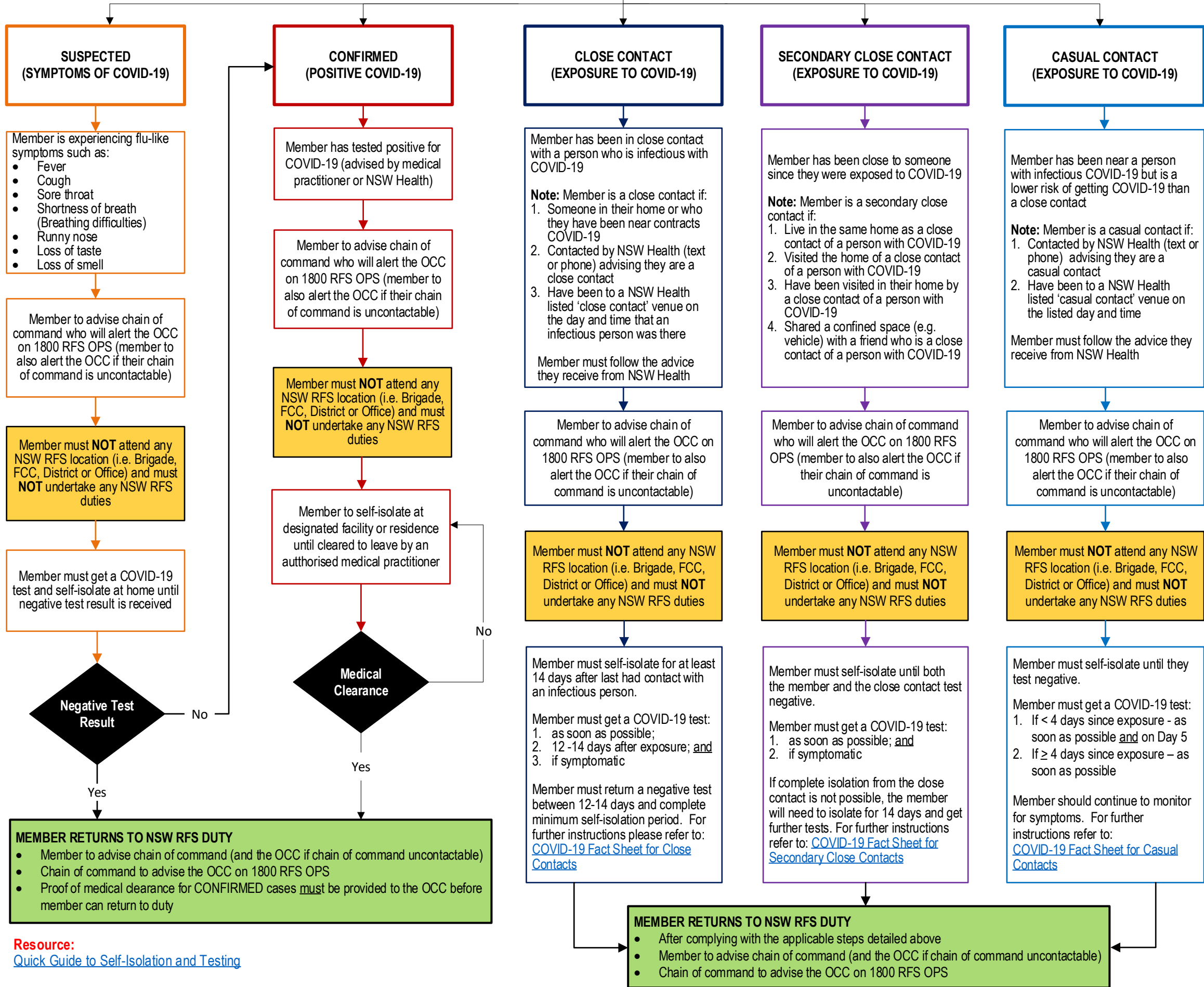




COVID-19 INCIDENT



Resource: Quick Guide to Self-Isolation and Testing

IMPORTANT NOTES

- **Member responsibility** – each member must ensure they keep up to date with NSW Health communications including public health orders and restrictions [NSW Health - Public Health Orders and Restrictions](#)
- **Medical advice** – where a member receives a specific instruction from a medical practitioner or NSW Health, that advice is to be followed.
- **Exclusion of members** from NSW RFS workplaces is to occur in suspected, confirmed, close contact, secondary close contact and casual contact cases.
- **Interstate travel** – Members are to follow the Health advice from the applicable State or Territory jurisdiction prior to travel. On return to NSW, members are to follow restrictions and requirements from NSW Health.
- **Overseas travel** – Members must follow Department of Health advice and quarantine requirements if applicable.
- **Site and appliance cleaning** – refer to *COVID-19 Fact Sheet – NSW RFS Site and Appliance Cleaning* for cleaning requirements and process.
- **NSW RFS staff member provisions**
 - If a staff member is sick, current sick leave entitlements and conditions apply, including the requirement for a medical certificate for an absence of more than 2 consecutive working days. If sick leave is exhausted, the Commissioner may grant special sick leave on a case by case basis.
 - Where a staff member is not sick but is directed not to attend the workplace due to isolation requirements, consider option to work from home during the isolation period. Where this is not viable, staff members are to be paid as normal and placed on paid special leave for up to 20 days. No medical certificate is required for this circumstance, but other evidence may be requested.
 - Up to 20 days paid special leave will be provided, before other leave entitlements need to be accessed by staff members who are unable to work because they are caring for sick family members, caring for family members due to closure of schools and caring facilities, or unable to attend work due to transport disruptions. No medical certificate is required for these circumstances, but other evidence may be requested.
 - Where a NSW RFS workplace is closed, flexible working arrangements should be considered either at another office location, or at home where appropriate. Where work is unable to be provided, staff members are to be paid as normal and placed on paid special leave. No medical certificate is required for this circumstance.
 - Flexible work arrangements including working from an alternative location (office or home) may occur following endorsement by the Director and approval by the Executive Director.
 - To support staff receiving a COVID-19 vaccination, flexible working arrangements to facilitate attendance at vaccination appointments or special leave of up to 2 hours may apply.