**2018/19 EMERGENCY VOLUNTEER SUPPORT SCHEME (EVSS) APPLICATION**

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| --- | --- |
| **Brigade Name** |  |
| **Brigade Address** |  |
| **Brigade Contact Name** |  |
| **Phone Number** |  |
| **Email** |  |
| **NSW RFS District** |  |
| **LGA** |  |
| **State Electorate (**[**http://streetlist.elections.nsw.gov.au/**](http://streetlist.elections.nsw.gov.au/)**)** |  |
| **Federal Electorate (**[**http://apps.aec.gov.au/esearch/**](http://apps.aec.gov.au/esearch/)**)** |  |

|  |  |
| --- | --- |
| **Project Name** |  |

**This Application Form consists of the following two sections;**

1. **Equipment**
2. **Volunteer Training, Recruitment and Retention Activities**

**You only need to complete the section(s) that is relevant to your application.**

1. **Equipment**

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| --- |
| Please provide a summary of the items to be purchased. |

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| --- |
| Please state why you need this equipment. (Max 200 words) |

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| What are the benefits to volunteers and the community as a result of the purchase? (Max 200 words) |

**Equipment Budget**

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| --- | --- | --- |
| **Item** | **SAP Catalogue Number**  **(To be completed by District)** | **Cost (Ex GST)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Expenses Total (Ex GST)** | |  |

1. **Volunteer Training, Recruitment or Retention Activities**

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| Please provide a summary of the proposed activity, listing the key outputs. (Max 200 words) |

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| Please outline the reasons for the activity. (Max 200 words) |

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| What are the benefits to volunteers and the community as a result of the activity? (Max 200 words) |

**Activity Work Plan**

Describe the implementation of the project including the activity to be undertaken in the following table. Please include at least 3-4 milestones. Note that funded projects will be required to report quarterly against this work plan.

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| --- | --- | --- |
| **List actions, number of people involved and any other relevant information.** | **Start Date** | **Finish Date** |
|  |  |  |
|  |  |  |
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|  |  |  |
| **Final reports for grant acquittal submitted** |  |  |

**Activity Budget**

|  |  |  |
| --- | --- | --- |
| **Item** | **Item Description** | **Cost (Ex GST)** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Expenses Total (Ex GST)** | |  |

**Activity Budget (Example)**

|  |  |  |
| --- | --- | --- |
| **Item** | **Item Description** | **Cost (Ex GST)** |
| Travel | Return airfares for 2 people to attend workshop  Accommodation for 2 people for 1 night to attend workshop | $500  $300 |
| Training Kit:  Writer  Graphic Designer  Printing | 1 x 3 weeks  1 x 1 week  200 units x $15 each | $5,000  $1,600  $3,000 |
| **Expenses Total (Ex GST)** | | $9,400 |